



Make-Up Lesson Policy

It's a Gift for Life

IMPORTANT NOTE: From Term 2 2020 all absences are to be recorded in the online portal for a make-up lesson to be created.

<https://app.iclasspro.com/parentportal/cmесwimѕchool>

All families who's accounts are paid in full are entitled to 1 make-up lesson per calendar month if absence is advised ON ONLINE PORTAL PRIOR to lesson commencing.

1. Enter future absence into portal (via website or app)
2. Absence will be approved by admin
3. Make-up tokens will then be applied to your account on the Online Portal following the date of absence.
4. You may use these up to 30 days after the absence. You may pick the session that best suits you.

Please note that whilst we will do our best to accommodate make-up lessons, our class sizes are limited and lessons that cannot be made up during the 30 day period will be void.

If absences are not recorded into the online portal prior to the absence then that lesson will be void and no make-up lessons will be issued.

Cancellations due to medical issues will be addressed individually.


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